

TRANSPORTATION DIVISION COMMENTS PERTAINING TO ADDITIONAL
INFORMATION REQUESTED ON PAGE 2, ATTACHMENT A, BULLETIN NO. 54 - 1.

1. Number of cars authorized by Congress for purchase by this Agency in Fiscal Year 1954 _____ (to be filled in by Agency Comptroller as agreed to at a conference).

To what extent will redistribution of cars within the Agency reduce the need for purchases? _____

Comments: The number of cars authorized by Congress for purchase in Fiscal Year 1954 is not available in Transportation Division. This has a bearing on the question. Moreover, the extent to which the policy will be established, whereby vehicles will be assigned to pools instead of offices and responsibility definitely assigned, to prevent abuse, has a definite bearing upon the question. In this connection, attention is invited to memorandum for DD/A from Chief, General Services, Subject: Motor Pool Transportation in the Washington Area, dated 2 April 1953, and a memorandum for Director of Central Intelligence Agency, signed by DD/A, subject: Report of Agency Owned Vehicles, dated 21 April 1953. It is believed that the assignment of any vehicles to offices except the Director, should be reviewed to determine the necessity therefor and that the circumstances be reported to the ADD/A with appropriate recommendation. It is pointed out, however, that in view of the unanimous opposition to this by Office Heads, that such a survey will require a considerable period of time to establish sufficient factual data to make the appropriate recommendation. If we continue to utilize cars under the present system, a statement could be made, substantially as follows: "The redistribution of cars within the Agency will not reduce the need for purchases".

Encl #5

2. Number of cars hired during Fiscal Year 1953 for periods of 8 months or more -- None.

Number of cars expected to hire Fiscal Year 1954 for such periods -- None.

Comments: A check with Fiscal and Finance Divisions reveals that their records show that "None" should be used for these answers. It is pointed out, however, that there may be some cases overseas which do not reflect in the records, but it is not believed that this has a bearing on information requested.

3. Question pertains to chauffeurs. Answers to A and B are indicated on Enclosure #4.

The number of chauffeur positions currently filled which will be eliminated during Fiscal Year 1954, will depend upon the policy to be established. In this connection, see "Comments" pertaining to redistribution of cars, paragraph 1 above.

4. This question pertains to actual violations of laws and regulations. There are no cases known to personnel in the Transportation Division. Informal information was requested from the Inspector General. He furnished information that he must check his records. It is recommended that the Comptroller obtain a statement from the Inspector General.

5. This question pertains to suggested principles, standards and legislation. A suggested answer is substantially as follows: "This Agency has no suggestions pertaining to principles or standards for Government-wide use or legislative proposals to permit greater reduction. Action has been previously taken which should be effective and productive in utilizing wisely and efficiently the vehicles of the Agency at a time when cost consciousness and economy is of paramount importance."